



JOB PACK

DEPUTY HEAD OF STAGE





TAMSIN GREIG
PEGGY FOR YOU



MAISIE WILLIAMS
& ZACH WYATT
I AND YOU



DANNY SAPANI
& TIFFANY GRAY
BETWEEN RIVERSIDE AND CRAZY



JOB PACK DEPUTY HEAD OF STAGE

OUR MISSION

Welcome to Hampstead Theatre where we champion the original, presenting world-class work on two ever-transforming stages. Since its earliest incarnation in a simple hut over 60 years ago, Hampstead Theatre has always attracted outstanding talent, from Harold Pinter, Mike Leigh, and Tom Stoppard to Nina Raine, Roy Williams and Beth Steel - innovators and original thinkers, every one.

As one of London's leading producing theatres we showcase the very best of what's new; taking pride in the premiere of an astonishing debut, an inventive reimagining of an existing work, or an enthralled first-time audience member. We present plays that are ingenious, surprising and accessible.

Our state-of-the-art home is in North West London, offering West End production values – but with tickets at a fraction of the cost. We believe in thought-provoking stories that are intelligently told, leaving audiences entertained and exhilarated. We're passionate about our work, and we can't wait to share it with you.

WORKING TOWARDS AN INCLUSIVE CULTURE

Hampstead Theatre is committed to reflecting the diversity of contemporary England in the work presented on stage, in the colleagues who work here in whatever capacity and in the audience we welcome. Everybody who engages with Hampstead Theatre should feel able to express their full selves and we take seriously our commitment to removing any barriers, whether visible or invisible, which prevent anyone from doing so.

DISABILITY CONFIDENT EMPLOYER

All d/Deaf and/or disabled candidates who demonstrate they meet the essential criteria in the person specification will be invited for interview.

If you require this job pack in another format (eg large print, audio), please email jobs@hampsteadtheatre.com.

If this application process is not appropriate for you due to your access needs, please contact us to discuss an alternative approach by emailing jobs@hampsteadtheatre.com.





SIMON RUSSELL BEALE
MR FOOTE'S OTHER LEG



RAY FEARON
& CLARENCE SMITH
THE FIRM



MYANNA BURING
ANTHROPOLOGY



HOW TO APPLY

The application deadline is midday on **Wednesday 23 July 2025**.

To apply for the position,

1) Email your CV and cover letter to jobs@hampsteadtheatre.com with the reference **DHOS** in the subject line.

In your cover letter, please outline why you are interested in the role and how your skills, knowledge and experience relate to the person specification.

2) Complete the following form:
<https://forms.office.com/e/hpRxZMY47J>

The form will ask you for your personal details and details of two referees.

3) Complete the personal characteristics form:
<https://forms.office.com/e/w8UTe373MG>

JOB DESCRIPTION

Job title: DEPUTY HEAD OF STAGE

Reports to: HEAD OF STAGE

At Hampstead Theatre, we create progressive, thought provoking and original theatre, working with the best creative talent.

We are looking for a talented Deputy Head of Stage to work alongside the Head of Stage and deliver all scenic and staging aspects of 14 productions across our main stage and studio every year. The Deputy Head of Stage is heavily involved with building scenery, running the workshop, supervising teams of casual technicians and stage maintenance.

If you are from a theatre stage background with strong carpentry skills and enjoy supporting creatives to realise their best work we would love to hear from you.



CAST OF
ROCK 'N' ROLL

EMILIA FOX
& THEO JAMES
SEX WITH STRANGERS



SHARON D. CLARKE
CAROLINE, OR CHANGE



ROBERT LINDSAY
PRISM



PRINCIPAL ACCOUNTABILITIES

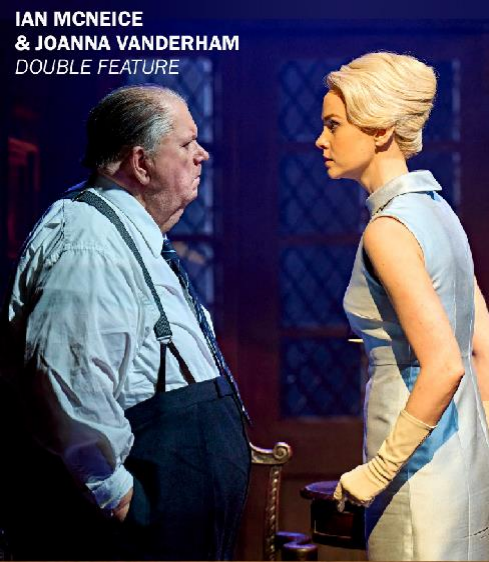
- Assist the Head of Stage & freelance Production Managers with all productions & events planning, staffing and fulfilment.
- Deputise for the Head of Stage in their absence.
- Modify and/or build scenic elements for shows as required by the Head of Stage / agreed production requirements.
- Support the Head of Stage to maintain a functional, safe and compliant workshop at all times.
- Oversee get-in and get-out of Stage department equipment across the venue as agreed with the Head of Stage.
- Support the daily operation of shows as required by the Head of Stage.
- Support the Head of Stage to ensure that Hampstead Stage department equipment is maintained to a safe and compliant standard and ready for use as required.
- Provide excellent communication and support to creatives and production professionals working at Hampstead Theatre.
- Assist with additional tasks on stage and across the venue as required.
- Oversee the implementation of production Health & Safety requirements in planning and on stage.
- Drive your own career and skills development, making the most of the opportunities made available to you.
- Work in a safe and legal way to comply with regulatory and legislative requirements.

The following responsibilities apply to all Hampstead Theatre staff:

- Participate actively in the life of the theatre.
- Comply with Hampstead Theatre's Diversity, Health & Safety, Environmental Sustainability, GDPR and other policies at all times.
- Carry out administrative work generated by the above activities.

This job description is a guide to the nature of the work required of this position. It is neither wholly comprehensive nor restrictive and does not form part of the contract of employment.

**IAN MCNEICE
& JOANNA VANDERHAM**
DOUBLE FEATURE



**BAYO GBADAMOSI
& COLIN MORGAN**
GLORIA



**ALEX AUSTIN
& REBECCA HUMPHRIES**
BLACKOUT SONGS



RACHAEL STIRLING
THE DIVINE MRS S



PERSON SPECIFICATION

Our Deputy Head of Stage should be:

- Organised, with an eye for detail
- A great communicator and team player
- A creative thinker and problem solver

Knowledge

- Excellent knowledge and experience of current theatre stage production practice.
- Good knowledge of current theatrical stage and rigging practice.
- Good knowledge of theatrical scenic, making and installation techniques.
- Good practical making and repair skills.
- Good knowledge of stage systems, including stage lifts, counterweight flying and rigging systems.
- Good working knowledge of Health & Safety practice relevant to the role.

Skills

- Excellent written and verbal communication skills.
- Excellent technical skills relevant to the work.
- Good ability to interpret and work from technical drawings.
- Good stage carpentry skills.
- Good IT skills.
- Good interpersonal skills.
- Good numeracy skills.
- A working knowledge of metal work.
- A working knowledge of CAD software.

Experience

- Experience of installing theatrical rigging in a range of scenarios.
- Experience of working with Counterweight or Hemp flying systems.
- Experience of working with stage effects and automation.
- Experience of stage systems repair and maintenance experience.
- Experience of working collaboratively with Set Designers and Production Managers.
- Experience of running stage crews at a supervisory level, including get-ins and get-outs.
- Experience of safe working at height practice.
- Experience of working with risk assessments and method statements for safe working.

Qualifications

- IPAF 1A or 3A and Harness & Rescue (training can be provided in post).
- PASMA desirable
- IOSH Managing Safely desirable.



TERMS & CONDITIONS

Salary: £36,500 p.a. plus overtime *

Hours: This is a full-time position. A normal working week consists of 43 hours. Additional work hours, Sunday work and overnight work will be required during production periods, for which overtime is payable. The schedule is based on operational needs whilst also aiming to ensure work-life balance.

If you would like an informal chat regarding overtime and scheduling expectations please contact Euan Maybank at ewanm@hampsteadtheatre.com

Holiday: 28 days' annual leave plus Public Holidays.

Notice: One week during three-month probationary period, eight weeks after probation is passed.

Other benefits:

- Interest-free season-ticket travel loans.
- Complimentary tickets for performances.
- After 13 weeks' service, you will be automatically enrolled in our NOW: Pensions scheme which includes an employer's contribution of 3% on qualifying earnings (where the employee also contributes at least 5% on qualifying earnings).
- Enhanced maternity leave, paternity leave and sick pay.
- Stress counselling helpline.
- 10% discount at Hampstead Theatre's Café Bar.

PRIVACY NOTICE

Hampstead Theatre takes its responsibility for protecting your personal information seriously. Hampstead Theatre's job application process will only request data relevant to verifying the identity of a candidate or determining their suitability for a position.

Access to the information contained within your application will be limited only to individuals administering the recruitment process or individuals shortlisting and/or interviewing. Occasionally, Hampstead Theatre may ask external parties to assist with shortlisting and/or interviewing. On these occasions, Hampstead Theatre will ensure external parties commit to following the same data protection principles as the theatre.

Your application and any correspondence will be kept for up to a year following the closing date before being deleted.

Applying for a position at Hampstead Theatre indicates your consent to your data being processed in the manner described above.

More information can be found here:

<https://www.hampsteadtheatre.com/company/privacy-policy/>